



## Live Scan Finger Printing Instructions

If you were not able to attend the Volunteer meeting on Saturday, September 6th where SRO provided on-site fingerprinting for new volunteers, you will need to be fingerprinted on your own and provide confirmation of your fingerprinting to the Volunteer Coordinator. You will also need to provide her with the last **four digits of your Social Security number** when you let her know that you will need to get your fingerprinting done Off-site.

### Fill Out the Live Scan Form:

Use the Live Scan PDF form provided and already partially filled out by SRO. Fill in your information in the "Name of Applicant" section of the form. The form that has been sent to you via email should be interactive so that you can fill in your information in the document, print when you have completely filled out and bring to a Live Scan location near you. If you are not able to access the form interactively, print it out as is, write your information in manually, and bring to a Live Scan location near you.

SRO volunteers are responsible for paying for the Live Scan fingerprinting fee. Please note the varying prices from location to location

### Find a Fingerprint Service:

#### Locations and Hours of Operation

Below is a listing where Live Scan fingerprinting services are available to the public in Oakland. This list is current as of August 2008. However, applicants are encouraged to contact the Live Scan providers in advance to verify their current operating hours, fees, etc. If you would like to find an authorized LiveScan location outside of Oakland, please go to <http://ag.ca.gov/fingerprints/publications/contact.htm>

#### Please Note:

- Applicants must present valid photo identification to the Live Scan Operator. Expired identification cards will not be accepted.
- Rolling fees vary from location to location and cover only the operator's cost for rolling the fingerprint images. Additional processing fees are required for the State (DOJ) and Federal (FBI) level criminal history record checks. Other fees may also be required (i.e., license fees).

ALAMEDA COUNTY - OAKLAND			
Location	Hours	Rolling Fee	Forms of Payment
<b>Oakland</b> LSID H76 A 1 Fingerprinting 11 Burma Road, Suite B, Oakland, CA 94607 Contact: (510) 836-0448	M-F (9am-5pm) <b>Wlk</b> Sat (9am-12pm) <b>Wlk</b> Closed (12noon-1pm) <b>Lunch</b>	\$18.00	Cash Cashier's Check Credit Cards MasterCard Visa
<b>Oakland</b> LSID Y61 A Livescan California Affiliate DBA The Loss Prevention Group 1814 Franklin Street, Suite 903 Oakland, CA 94612 One block from <b>Bart</b> . Contact: (510) 836-6011 Ext. 2	M-F (8am-5pm) <b>Wlk or Appt.</b> Mobile Services available for Groups. E-mail address: <a href="mailto:livescan@thelgroup.com">livescan@thelgroup.com</a>	\$20.00	Cash Cashier's Checks Credit Cards Debit Cards Money Orders

Location	Hours	Rolling Fee	Forms of Payment
<b>Oakland</b> LSID 900 IBT an L-1 Identity Solutions Company 1515 Clay Street, 11th Floor, Oakland, CA 94612 Contact: 1 (800) 315-4507 (Appointment Scheduling)	M-F (9am-4pm) <b>Appt. only</b> Mobile Services available. E-mail address: <a href="mailto:cafingerprint@sylvanidentix.com">cafingerprint@sylvanidentix.com</a> (Information & Appointment Scheduling) IBT <a href="#">Mobile Service</a>	\$18.00	Cashier's Checks Checks Credit Cards Money Orders IIS Escrow Accounts No Cash Please!
<b>Oakland</b> LSID B07 Peralta Community College Dist./Office of Human Resources 333 East 8th Street, Oakland, CA 94606 Contact: (510) 466-7293	M, W, F only (9am-12pm, 2pm-4pm) <b>Appt. only</b>	\$25.00	Cashier's Check Money Orders
<b>Oakland</b> LSID S12 LSID R97 Prints on the Run 580 Grand Avenue, Suite S, Oakland, CA 94610 Contact: (510) 268-9940 Fax (510) 268-9942	M-F (9am-7pm) <b>Appt. only</b> Sat (10am-4pm) <b>Appt. only</b> After Hours <b>Appt. only</b> Closed Sunday Additional fee for after hour apmnts. E-mail address: <a href="mailto:printsontherun@sbcglobal.net">printsontherun@sbcglobal.net</a> <a href="#">Mobile Services Locations.</a>	\$24.00	Cash Credit Cards